

## **KSER FOUNDATION MEMBER POLICY**

### Purpose:

The purpose of this policy is to establish criteria for membership in the KSER Foundation and set standards for our interaction with members.

### Membership criteria:

1. Members in good standing are donors who have contributed \$35 or more between 15 and 365 days prior to the annual meeting, and volunteers who have contributed 32 hours or more of volunteer service between 15 and 365 days prior to the annual meeting.
2. Membership is effective for one year from the date of the qualifying contribution.
3. The following do not qualify for membership:
  - a. In-kind contributions, including the donation of services, goods or other non-cash donations
  - b. The purchase of a ticket, goods or services from KSER.

### Standards for interaction:

It is the policy of the KSER Foundation that our relationship with all members, donors and volunteers be consistent with our organizational values, as adopted by the Board resolution, August 12<sup>th</sup>, 2008.

We regard the Donor Bill of Rights, as defined by the Association of Fundraising Professionals (AFP), as a foundation of our donor relations.

### **Donor Bill of Rights**

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the nonprofit organizations and causes they are asked to support, we declare that all donors have these rights:

- I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- II. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent financial statements.

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- IV. To be assured their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgement and recognition.
- VI. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
- VII. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

*The Donor Bill of Rights was created by the Association of Fundraising Professionals (AFP), the Association for Healthcare Philanthropy (AHP), the Council for Advancement and Support of Education (CASE), and the Giving Institute: Leading Consultants to Non-Profits. It has been endorsed by numerous organizations.*

**Updated and Approved by KSER Foundation Board of Directors: April 6, 2010**

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